

**Board of Directors** Ann Hildebrand, Susan Latvala, Neil Brickfield, Robert Consalvo, Charlie Miranda, Sandra Murman, Karl Nurse, Ted Schrader, Mark Sharpe

**General Manager** Gerald J. Seeber  
**General Counsel** Richard A. Lotspeich

2575 Enterprise Road, Clearwater, FL 33763-1102  
Phone: 727.796.2355 or 813.996-7009/ Fax: 727.791.2388  
[www.tampabaywater.org](http://www.tampabaywater.org)



**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## Board Agenda

# February 20, 2012 – 9:00 a.m.

### **PUBLIC COMMENT**

Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment.

The next Tampa Bay Water Board regular meeting is scheduled to be held on Monday, April 16, 2012 at 8:30 a.m. Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

## FEBRUARY 20, 2012 AGENDA

### **PUBLIC COMMENT**

### **CONSENT AGENDA**

#### **A. ADMINISTRATION**

1. Board Minutes for December 19, 2011 Board Meeting - *Approve*

#### **B. FINANCE & ADMINISTRATIVE SERVICES**

1. General Manager's Travel Quarterly Report - *Approve*
2. Fees for Independent Annual Financial Statement Audit and As-Needed Services for \$214,000 - *Approve*

#### **C. SCIENCE & ENGINEERING**

1. Long-Term Water Supply Planning
  - a. Long-Term Demand Forecast System and Future Needs Analysis - *Status Report*
  - b. Demand Management Plan - *Status Report*
2. Regional Demand Management and Member Government Water Conservation Activities - *Status Report*
3. Regional Water Supply and Member Demands - *Status Report*
4. Capital Improvement Program Projects - *Status Report*
5. Energy Management Program - *Status Report*
6. Real Estate Activities - *Status Report*
7. Land Survey Activities - *Status Report*
8. C.W. Bill Young Regional Reservoir Renovation Project - *Status Report*
9. Source Water Protection Program - *Status Report*
10. Production Update and Hydrologic Conditions Report for December 2011 and January 2012 and the past 12-Month Period (February 1, 2011 through January 31, 2012) - *Status Update*
11. Professional Services Agreement – Optimized Regional Operations Plan Enhancements – Sixth Amendment to Contract #2002-050 – Company Name Change - *Approve*
12. Long-Term Water Supply Plan Update – Level of Effort and Schedule to Complete Five-Year Update - *Approve*
13. Five-Year Water Conservation Plan Update - *Receive Report*
14. Professional Services Agreement – Contract No. 2012-014 with CDM Smith, Inc., for the Alafia Pump Station Modifications Project in the amount of \$449,273 - *Approve*

#### **D. OPERATIONS & FACILITIES**

1. Water Quality Update - *Status*
2. Clearwater Server Room HVAC Improvements – Project Closeout - *Approve*
3. Janitorial Services Contract No. 2012-001 with S and C Janitorial, Inc. Amendment - *Approve*

#### **E. GENERAL COUNSEL**

## REGULAR AGENDA

### F. GENERAL MANAGER

1. Alafia River Water Use Permit – System Performance Evaluation - *Presentation*

### G. GENERAL COUNSEL

1. Selection of Outside General Counsel Services - *Authorize contract negotiations with selected law firm(s)*
2. A Special Attorney/Client briefing session between the Tampa Bay Water Board of Directors and legal counsel pursuant to Section 286.011(8), Florida Statutes, to discuss settlement negotiations and strategy related to litigation expenditures in Tampa Bay Water v. HDR Engineering, Inc., et al. Case No: 8:08CV2446T27 TBM, United States Middle District Court of Florida, Tampa Division

### H. FINANCE & ADMINISTRATIVE SERVICES

1. Fiscal Year 2010/2011 Financial Statement Presentation
  - a. Reports of Certified Public Accountants and Audited Financial Statements for the year ended September 30, 2011 - *Presentation from Ernst & Young*
  - b. Year-end Reporting of Utility Reserve and Rate Stabilization Account Transfers for Encumbered and Unencumbered Funds - *Receive Report*

### I. SCIENCE & ENGINEERING

1. Water Conservation Month Proclamation - *Approve*
2. Outside Grant Funding – Southwest Florida Water Management District - *Information Item*

### J. OPERATIONS & FACILITIES

### K. CONSENT DISCUSSION, OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS

1. Cross Bar Ranch Education Center Funding Opportunities - *Status Update*

### L. RECEIVE & FILE

1. Finance and Administration Services Activity Report December 2011 & January 2012
2. Comprehensive Check List with delegated Check Approval Items for November & December 2011
3. Investment Schedule as of November 30 & December 31, 2011
4. Financial Statements and Fund Analysis for November & December 2011
5. Vendor Status Report for November & December 2011
6. Disposition of Assets through December 2011
7. Quarterly Budget Report on Transfers & Amendments for October -December 2011
8. Science & Engineering Activity Report for December 2011 & January 2012
9. Operations & Facilities Activity Report for December 2011 & January 2012
10. Legal Services Activity Report for December 2011 & January 2012
11. Legal Services Budget Report for December 2011 & January 2012